

# Site visits - Response Role Card

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**Workstream:** Surveillance

## Site visits responsibilities

In a response site visits are conducted to raise awareness and carry out inspections to assess site risk. Sites may be in urban areas (houses/businesses) or rural (orchards/farms).

- Prepare for and conduct assigned site visits
- Record site visit
- Ensure information is recorded in a timely and accurate manner

NB: Training will be provided on arrival (e.g. data recording).

## Site visits requirements

### Team member:

- Be a team player
- Effective communicator - people skills, ability to relate to the public without causing alarm
- Have competent map reading skills (including google maps)
- Experience in monitoring for pests and plant identification skills are desirable

### Team leader:

In addition to meeting the requirements of a team member, team leaders should also have:

- Knowledge and experience in people management.
- Proven planning skills and sound decision-making.
- Ability to work under pressure in a way that inspires others to do their best

## Personal attributes

People who can:

- Keep calm under pressure - be flexible in responding to assigned tasks.
- Work well on their own and as part of a team, be cooperative and tolerant with a positive attitude.
- Follow instructions and act within the scope of their responsibilities.
- Make sound independent decisions when they need to, and consult when they need to – and know the difference.
- Have high personal integrity that includes maintaining confidentiality
- Be physically fit and agile – be able to undertake field work for extended periods in all weather.

A current NZ drivers licence and mobile phone may be necessary.

## Must be able to:

- Travel and stay away from home for up to 7 days at a time.
- Work after hours and during weekends

## Kiwifruit industry roles that may contribute this capability:

- Zespri Quality Assessors
- Quality Controllers
- Pest monitoring staff
- Quality Managers and Internal auditors
- Industry technical staff

# Audit and Inspection - Response Role Card

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**Workstream:** Movement Control

## Audit and Inspection responsibilities

In a response, Movement Control may issue permits for parties to move risk items (e.g. plant material, machinery or equipment) subject to certain conditions. Audit and Inspection staff are responsible for auditing these parties to ensure compliance with permit conditions.

- Inspect risk items against permit criteria.
- Record information in a timely and accurate manner.
- Determine compliance.
- Communicate audit outcomes.

## Audit and inspection requirements

Team member:

- Audit experience.
- Attention to detail, confident in decision making.
- Knowledge of horticultural industry processes.
- Effective communicator - friendly and approachable.

Team leader:

In addition to meeting the requirements of a team member, team leaders should also have:

- Knowledge and experience in people management.
- Proven planning skills and sound decision-making.
- Ability to work under pressure in a way that inspires others to do their best.

## Personal attributes

People who can:

- Keep calm under pressure - be flexible in responding to assigned tasks
- Work well on their own and as part of a team - be cooperative and tolerant – with a positive attitude
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A current NZ drivers licence and mobile phone may be necessary.

## Must be able to:

- Travel and stay away from home for up to 7 days at a time.
- Work after hours and during weekends

## Kiwifruit industry roles that may contribute this capability:

- Zespri Quality Assessors
- Quality Managers
- Internal auditors
- GAP auditors

# Treatment - Response Role Card

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**Workstream:** Organism Management

## **Treatment responsibilities**

Treatment of risk items may be required to reduce the spread of the organism, or treat infected material and may be a condition of movement controls to prevent spread.

- Establish and operate treatment sites for the treatment of host material or other risk items, such as vehicles.

NB: Training will be provided on arrival.

## **Treatment requirements**

### Team member:

- Grosafe certificate - approved handler certificate an advantage.
- Previous chemical handling and/or spraying experience.
- Experience operating vehicle or equipment cleaning stations an advantage.
- People skills and ability to relate to the public without causing alarm.

### Team leader:

In addition to meeting the requirements of a team member, team leaders should also have:

- Knowledge and experience in people management.
- Proven planning skills and sound decision-making.
- Ability to work under pressure in a way that inspires others to do their best.

## **Personal attributes**

People who can:

- Keep calm under pressure - be flexible in responding to assigned tasks
- Work well on their own and as part of a team - be cooperative and tolerant – with a positive attitude
- Follow instructions and act within the scope of their responsibilities
- Make sound independent decisions when they need to, and consult when they need to – and know the difference
- Have high personal integrity that includes maintaining confidentiality
- Be physically fit and agile – be able to undertake field work for extended periods in all weather.

A current NZ drivers licence and mobile phone may be necessary.

### **Must be able to:**

- Travel and stay away from home for up to 7 days at a time.
- Work after hours and during weekends

### **Kiwifruit industry roles that may contribute this capability:**

- Spray contractors
- Growers and other industry members experienced in the application of treatments to vines
- Post-harvest staff experienced in operating vehicle treatment and/or bin cleaning stations.